



National Institute of Corrections

July 2002

Technical Assistance, Information, AND Training FOR Adult Corrections



*All Corrections Disciplines
Jails
Prisons
Community Corrections*

Service Plan

October 1, 2002–September 30, 2003

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www.nicic.org

NIC Mission Statement

We are a center of correctional learning and experience. We advance and shape effective correctional practice and public policy that respond to the needs of corrections through collaboration and leadership and by providing assistance, information, education, and training.

NIC Vision Statement

As a dynamic organization, NIC will promote justice and community involvement with the criminal justice system to foster a safe environment for all. We value the human perspective and concerns of correctional practitioners, victims, and offenders.

NIC will enhance credibility, knowledge, and competence of its customers by:

- Promoting ethical and humane correctional practices in a rapidly changing technological, social, and political environment.
- Practicing and promoting value-centered leadership.
- Recruiting and developing a highly skilled and knowledgeable staff who continue learning in the workplace.
- Identifying, synthesizing, and communicating relevant information using appropriate technologies.
- Operating in a solutions-driven mode that promotes practical applications of current research and best practices.
- Responding with prompt, high-quality, non-bureaucratic assistance.

Letter From the Director of the National Institute of Corrections

Dear Colleague:

This document presents the National Institute of Corrections' (NIC's) Service Plan for fiscal year 2003, which begins on October 1, 2002. Within this document you will find information, technical assistance, and training programs designed for adult correctional practitioners working in all corrections disciplines in federal, state, and local adult corrections agencies. The cooperative agreements we anticipate funding in fiscal year 2003 are also included here. We will announce updates to this plan on our Web site, www.nicic.org, throughout the year and encourage you to visit our Web site regularly.

As an agency within the Federal Bureau of Prisons, we have adopted both a mission and a vision statement to help us better serve our customers. To accomplish our goal, we strive to take a proactive leadership role in influencing national policies, practices, and operations by developing programs that address areas of emerging interest and concern to corrections executives, practitioners, and public policy makers, and to respond to client agencies and staff with relevant and useful assistance to improve their corrections systems.

We have designed our activities to help you meet the challenges of today's corrections environment in your career, with your staff, within your organization, and with the offenders you manage. To this end, we strive to identify the concerns of correctional practitioners, victims, and offenders, and to provide the assistance, information, education, and training to help shape effective correctional practice and best serve the needs of the field.

I invite you to take full advantage of the services available, and encourage you to become a regular visitor on our Web site. Please feel free to use the enclosed reply card to send your comments and suggestions on how NIC can better serve you and the corrections field.

Morris L. Thigpen
July 2002

The document is available on NIC's Web site at www.nicic.org. It is also available on CD-ROM. To request a CD-ROM, please send an e-mail to: asknicic@nicic.org.

NIC will announce updates on its Web site throughout the year.

Notice

The National Institute of Corrections is fully committed to equal employment opportunity and to ensuring full representation of minorities, women, and disabled persons in the workforce. NIC recognizes the responsibility of every employer to have a workforce that is representative of this nation's diverse population. To this end, NIC urges agencies to provide the maximum opportunity feasible to employees to enhance their skills through on-the-job training, work-study programs, and other training measures so they can perform at their highest potential and advance in accordance with their abilities.

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Introduction

The National Institute of Corrections (NIC) is a federal agency created in 1974 to provide leadership, training, and technical assistance to the field of corrections. NIC is unique as a federal agency because it provides direct service rather than financial assistance as the primary means of carrying out its mission. NIC responds directly to the needs identified by practitioners working in state and local adult corrections. Its enabling legislation, Public Law 93-415, established an advisory board to provide policy direction and help set program priorities.

Organizational Structure

NIC is organized so that each primary constituent group in adult corrections—jails, prisons, and community corrections—is represented and served by an NIC division. All adult corrections are also served by the Academy Division, the NIC Information Center, and the Office of Correctional Job Training and Placement (OCJTP). The Special Projects Division coordinates NIC's interagency programs and special projects. The Office of International Assistance provides information to practitioners from other countries.

NIC's administrative offices; the Prisons, Community Corrections, and Special Projects Divisions; Office of International Assistance; and OCJTP are located in Washington, D.C. The Jails and Academy Divisions, Information Center, and NIC Training Center are located in Longmont, Colorado.

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